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| LOCAL COMMISSIONERS MEMORANDUM |
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Transmittal No: 91 LCM-24

Date: February 19, 1991

Division: Medical Assistance

TO: Local District Commissioners

SUBJECT: Recruitment and Health Related Tasks Videos

ATTACHMENTS: Videos "People Who Care" and "Health Related Tasks -
Procedures for the Home Care Worker"
(Attachments are not available on-line)

The New York State Department of Social Services' Office of Human Resources Development and Division of Medical Assistance, in conjunction with the Hunter College-Brookdale Center for the Aging and Mountain View Productions, have recently completed development of the enclosed videos "People Who Care" and "Health Related Tasks - Procedures for the Home Care Worker".

"People Who Care" was developed as a resource for home care agencies under contract to local districts to use in their home care worker recruitment efforts. It is also an excellent resource for use in orienting new employees to the role of the home care worker.

"People Who Care" features actual home care workers, working with their clients, as they describe their job and what they like about being a home care worker. The video includes an introduction by Commissioner Cesar A. Perales and is approximately 18 minutes in length. A Spanish edition entitled, "Gente a Quien le Importa" is also available. Both videos are in VHS 1/2 inch tape format.

"Health Related Tasks - Procedures for the Home Care Worker" was developed to supplement the Department's Health Related Tasks Curriculum (distributed to local districts with 90-LCM-105 on July 18, 1990), but may also be used independently for training of appropriate audiences.

This 17 minute video includes a general introduction to the performance of all health related tasks followed by the demonstration of the following three selected tasks:

- o Tracheostomy Care;
- o Preparation of Soap Solution Enema;
- o Assisting with Nebulizer Therapy.

Each task includes a listing of supplies needed, a step-by-step demonstration of the procedure, and information regarding what to observe, record and report. Reference to the care plan and consultation with the nursing supervisor are stressed. A Spanish edition entitled, "Tareas Relacionadas Con La Salud: Procedimientos Para Trabajadores Que Proveen Cuidado En El Hogar" is also available.

No direct distribution of these videos are being made to home care agencies by the Department. You may make this film available to interested parties on a loan basis. Copies have also been placed in the Department's Material Resource Center where they may be loaned or purchased. Agencies wishing to pursue this alternative should contact:

Mr. Bruce Muller
New York State Department of Social Services
Materials Resource Center
40 North Pearl Street
Albany, New York 12243
(Telephone: 1-800-342-3715, extension 38320)

We hope that you will find these home care resources useful. If you have any questions regarding the video's availability or use, please contact Susan Lasker or Shirley Gnacik at 1-800-342-3715, extension 32345 and 64457, respectively.

Jo-Ann A. Costantino
Deputy Commissioner
Division of Medical Assistance

Nelson Weinstock
Deputy Commissioner
Division of Administration