

## Request for Inspection

**Check either box:**

- Group Family Day Care -- Increase program's maximum capacity**
- Family Day Care -- Increase number of children in care under two yrs. of age**

**Name of Provider:** \_\_\_\_\_

**Facility ID:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**City:** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Phone Number:** (\_\_\_\_) \_\_\_\_\_

**Hours of operation:** \_\_\_\_\_

**See opposite side for mailing instructions**

**Mail form to the correct Regional Office Mailing Addresses as seen below:**

<p><b>Albany Regional Office</b></p> <p>Linda Sornberger, RO Manager  Room 309 South Building  52 Washington St.  Rensselaer, NY 12144  (518) 402-3038</p>	<p><b>Buffalo Regional Office</b></p> <p>Bob Stoczynski,  R.O. Manager  295 Main Street, Room 545  Buffalo, NY 14203  (716) 847-3828</p>	<p><b>Long Island Regional Office</b></p> <p>Robin Beller, R.O. Manager  Courthouse Corporate Center  320 Carelton Avenue, Suite 4000  Central Islip, NY 11722  (631) 342-7100</p>
<p><b>Rochester Regional Office</b></p> <p>Terry Chylinski,  R.O. Manager  259 Monroe Avenue, 3rd  Fl. Monroe Square  Rochester, NY 14607  (585) 238-8531</p>	<p><b>Syracuse Regional Office</b></p> <p>Dianne McLaughlin,  R.O. Manager  The Atrium  100 S. Salina Street,  Suite 350  Syracuse, NY 13202  (315) 423-1202</p>	<p><b>Spring Valley Regional Office</b></p> <p>Frances Franco- Montero,  R.O. Manager  11 Perlman Drive, Pascack  Plaza  Spring Valley, NY 10977  (845) 708-2400</p>
<p><b>Bronx Field Office</b></p> <p>Bureau of Day Care Services  Judouane Lazzarre &amp; Cheryl Paynter  1309 Fulton Ave.  Bronx, NY 10456  (718) 410-3903</p>	<p><b>Manhattan Field Office</b></p> <p>Bureau of Day Care Services  Vladimir Ortiz  2 Lafayette Street 22<sup>nd</sup> Floor  Manhattan, NY 10007  (212) 676-2444</p>	<p><b>Brooklyn/ Staten Island Office</b></p> <p>Bureau of Day Care Services  Arlene Fairweather &amp; Lana  Andrieskaya  195 Montague Street 6<sup>th</sup> Floor  Brooklyn, NY  (718) 222-6399</p>
<p><b>Queens Field Office</b></p> <p>Bureau of Day Care Services  Vida Isley  59-27 Junction Blvd. Room 1400  Corona, NY 11368  (718) 393-6257</p>		